

How to Create an Issue

- Select a specific portal from Portal screen
- Then select the request type you want to create issue on
- After that create screen will appear that contains different fields

The screenshot shows a mobile app interface for creating a new account. At the top, the status bar displays the time 6:30, signal strength, Wi-Fi, and battery. The app header includes a back arrow, the title 'Request a new account', and a 'Create' button. The form contains several sections: a 'Summary' field with a red asterisk and an information icon; a 'Select a system' field with a red asterisk and a right arrow; a text input field with the placeholder 'Tell us why you need an account'; an 'Add Attachment' button with a paperclip icon; and a 'Share with' section showing 'Private request' with a lock icon and a close button. At the bottom is a navigation bar with icons for Portals, Requests, Notifications, and Profile.

- Fill fields with data and then press **Create**. Detail screen with the issue created will appear

The screenshot shows the details of a created issue. The status bar displays the time 8:57, signal strength, Wi-Fi, and battery. The app header has a back arrow, the title 'MDP-3', and a menu icon. Below the header is a tab bar with 'Details' and 'Activities'. The details section includes: a 'Summary' field with the text 'New equipment for the office'; a 'Status' field with the text 'Waiting for support'; a 'Creator' field with a person icon and the name 'Jessica Blanchet'; a 'Service Desk' field with the text 'Marketing & Design Portal'; a 'Request Type' field with a red icon and the text 'Purchase over 100\$'; a 'Date' field with the text '18/Feb/21 2:18 PM'; and an 'Approvers' field with the name 'Jessica Blanchet'. The bottom navigation bar is visible at the very bottom.