

# How to Rename attachments

## Feature Overview

In the Attachments section of OTJ, you can **Rename** files in **Create** and **Add to issue** screen.

## Quick Steps

Step #	Action
1	Open Create or Add to issue screen
2	Under Attachment section, click on Edit icon displayed on the image
3	Change the file name and save it

Jira plugin for Outlook

Create New

2w 1d 5h 4m


An estimate of how much work remains until this issue will be resolved.<br /> The format of this is ' \*w \*d \*h \*m ' (representing weeks, days, hours and minutes - where \* can be any number)<br /> Examples: 4d, 5h 30m, 60m and 3w.

Attachment

Drop files to attach, or browse

ATT00002.png

746 B



[Infosysta] Updates for ATLSUP-8851: RE: Did somet...

Create

Jira plugin for Outlook

Create New

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Attachment

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ATT00002

PNG

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## Jira plugin for Outlook



### Create New



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#### Attachment

Drop files to attach, or [browse](#)



image1

PNG



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## Jira plugin for Outlook



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#### Attachment

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image1.png



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