How to Edit Jira Issues with GTJ Jira Connector (Google Workspace Add-on)

Overview

Learn how to edit Jira issue fields through **Gmail** or **Calendar**

Quick Steps

| Step #	Action
1	Go to your **Gmail** account, or **Calendar**
2	Open the **GTJ Jira Connector** add-on, after opening an email, or selecting an event
3	Click on **Edit issue** option
4	**Search** for an **issue** and **select** the desired one
5	Once the edit page is opened, you can **edit the fields you want**
6	Once done, **click on Edit button**

⊘ Once you're done, you'll have successfully edited the issue fields.

- Select **Edit issue**
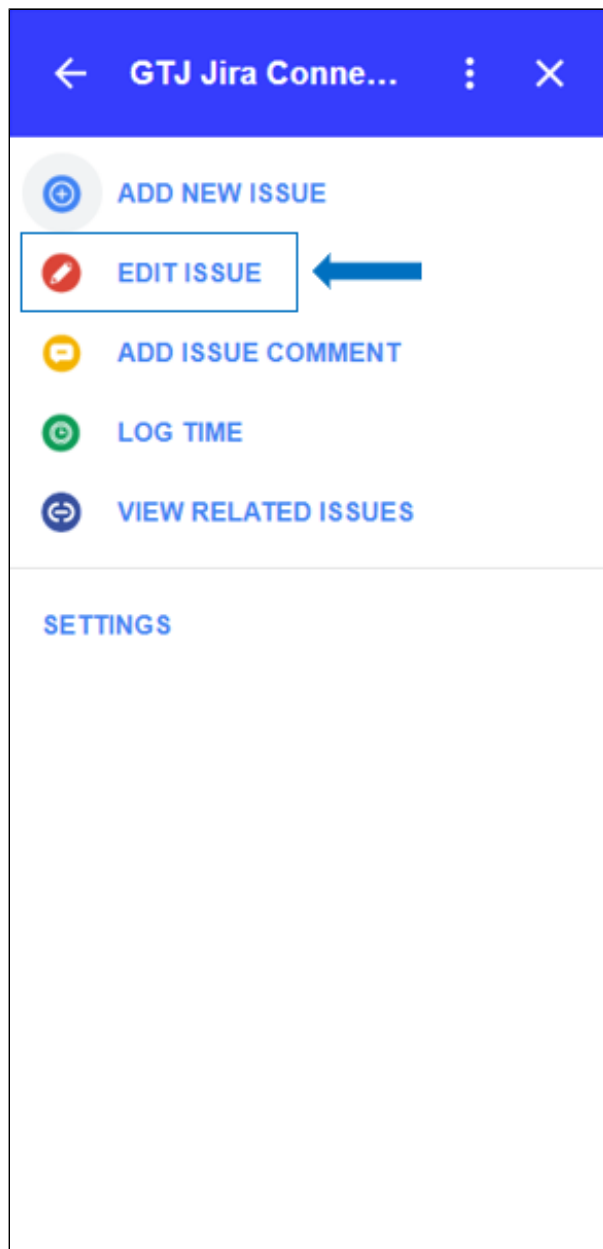
- Select an issue from recent issues list, or Search for issue, & select one
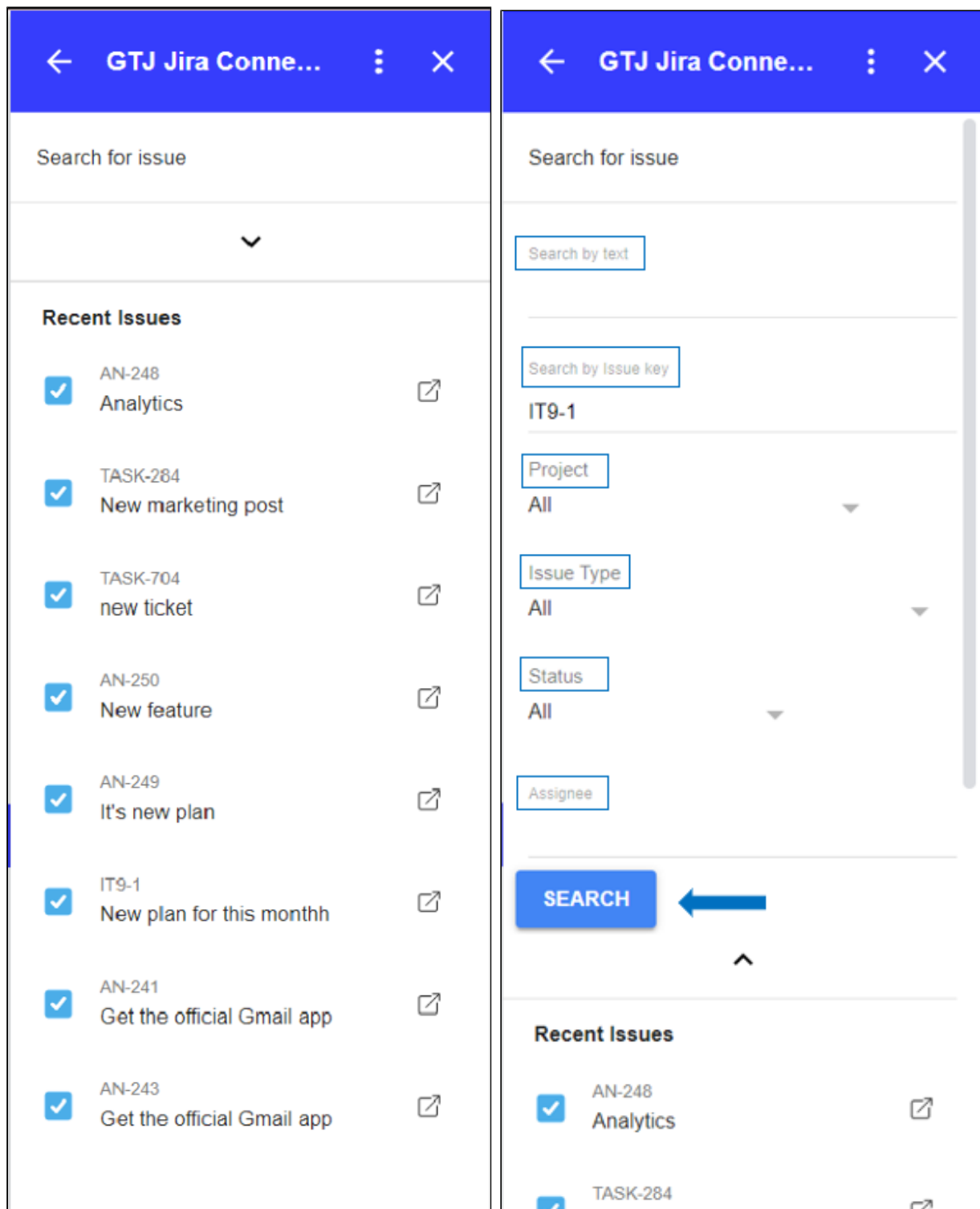
- After Selecting your desired issue, you'll be redirected to the edit issue screen
- Edit the fields you want
- Once done Click on the **Edit** button, or click on 'Cancel' to discard the changes.

- You have successfully updated Jira issue fields!

GTJ Jira Conne...

Success!

Issue IT9-1 has been successfully updated.

VIEW IN JIRA   **EDIT ANOTHER ISSUE**

HOME
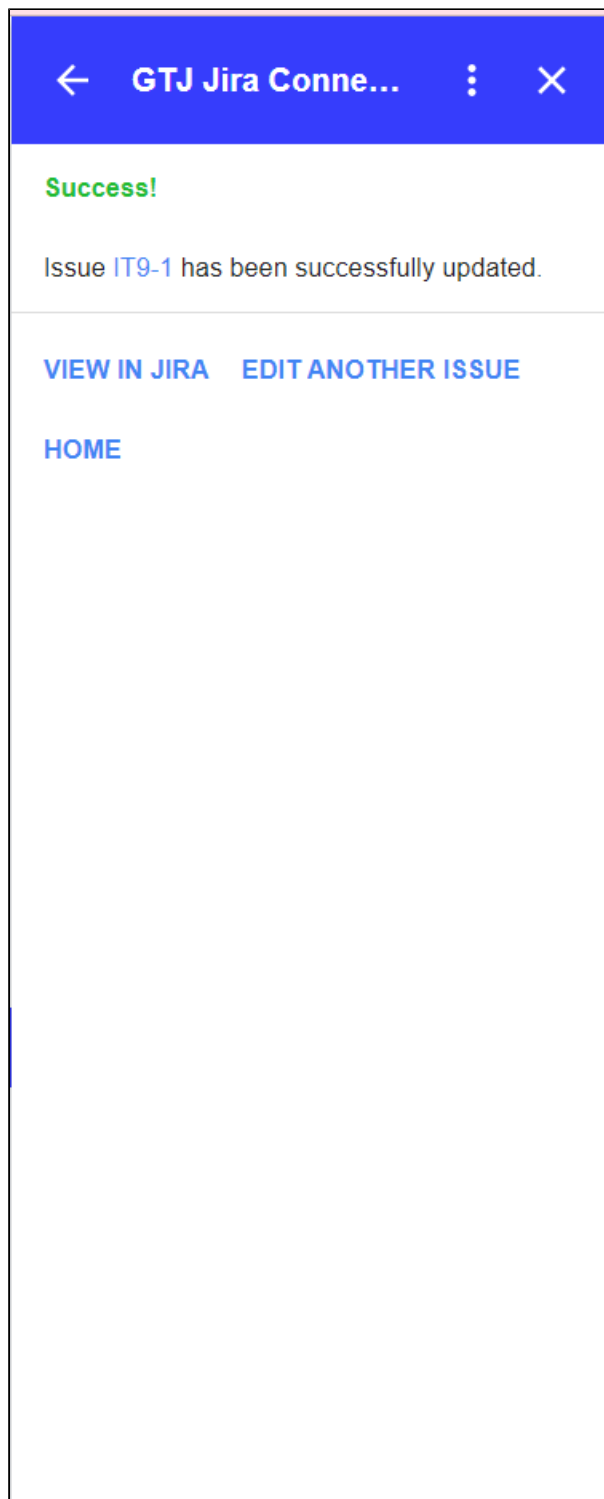
- Note that this feature can be reached also from **View related issues page on Gmail**.

ⓘ
- You can now click on **View in Jira** or on the issue key to check your issue on your Jira instance
- Or click on **Edit another issue** to edit other issues
- You can also click on **Home** to go back to home screen and explore other features.

- How to Link Jira Issues When Composing an Email
- How to Search and update Jira Issues
- How to Edit Jira Issues with GTJ Jira Connector (Google Workspace Add-on)
- How to Attach Files to Jira Tickets with GTJ Jira Connector (Google Workspace Add-on)
- How to Log Time with GTJ Jira Connector (Google Workspace Add-on)
- How to View Related Issues with GTJ Jira Connector (Google Workspace Add-on)
- How to Create New Issue with GTJ Jira Connector (Google Workspace Add-on)
- How to Add New Comment on Jira Issues with GTJ Jira Connector (Google Workspace Add-on)