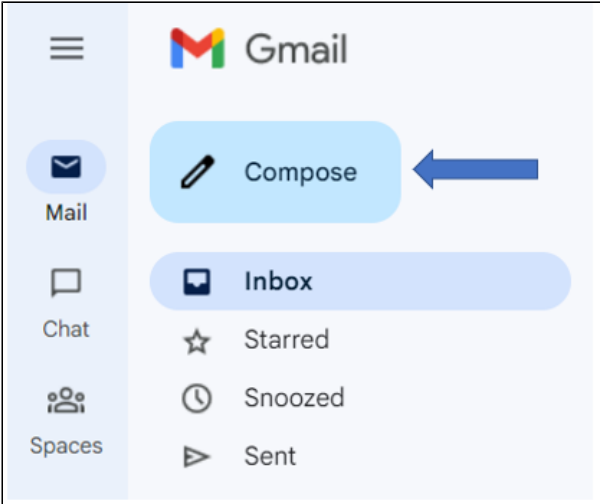
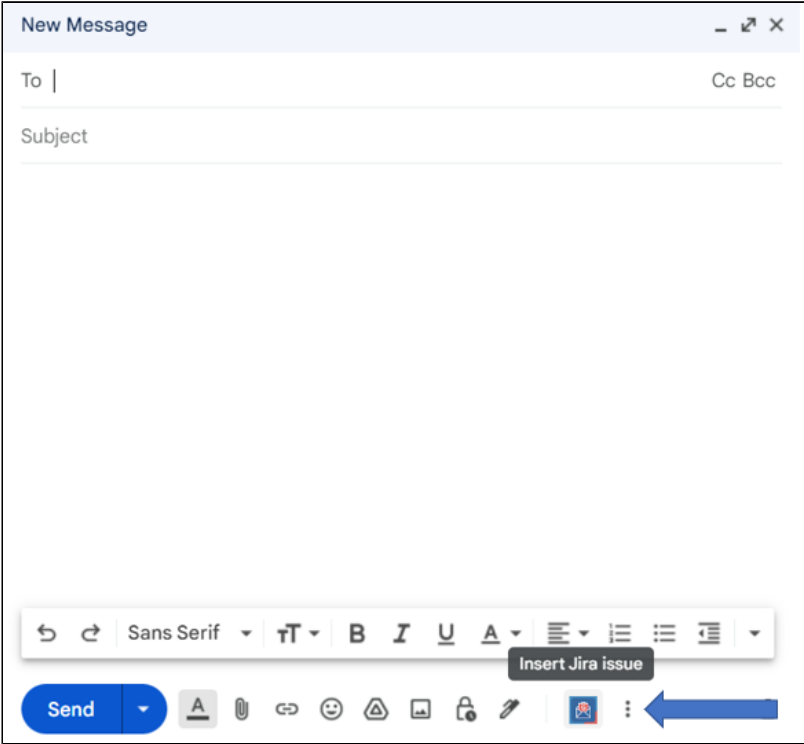


How to Link Jira Issues When Composing an Email

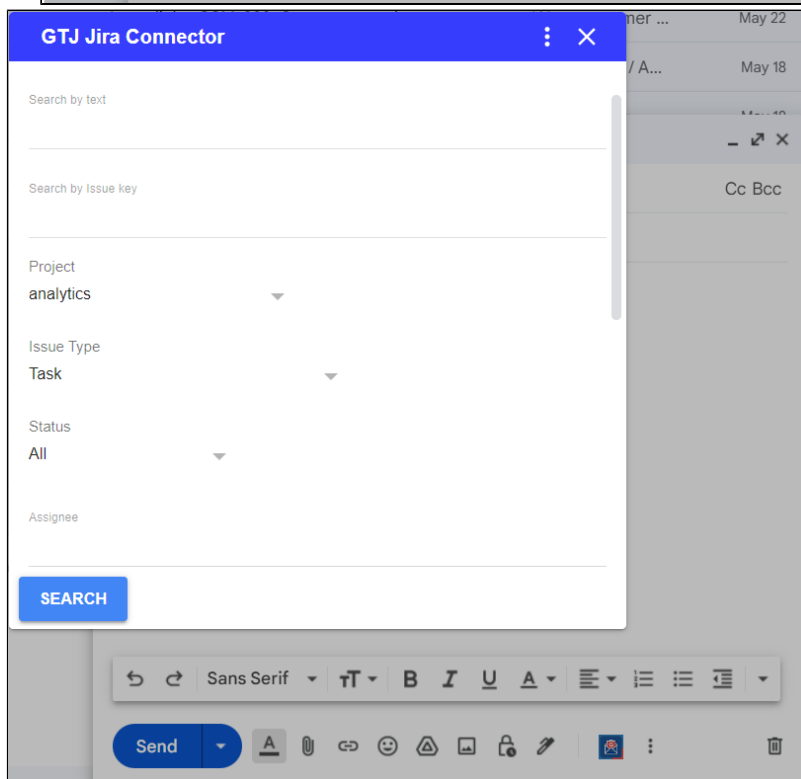
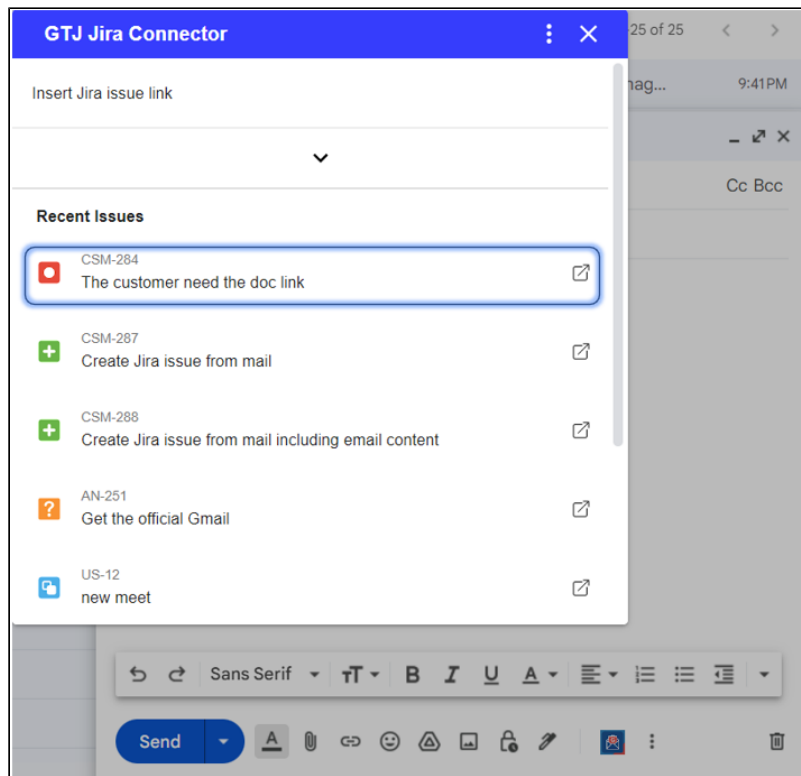
Overview

Learn how to insert a Jira issue link when composing an email.

Quick Steps

Step #	Action
1	Go to your Gmail account
2	Click on Compose <div></div>
3	Once the draft email is opened, Click on the GTJ Jira Connector icon <div></div>

- **Select** your desired issue **from recent issues list**
- **or Search** for an **issue** and **select** the desired one to insert in your draft as link



5

- After selecting an issue, **the link is directly inserted in your draft email**
- **If your draft has no subject**, the selected issue's summary will be used as subject for your email.

The customer need the doc link

Recipients

The customer need the doc link

CSM-284: Customer service management / The customer need the doc link

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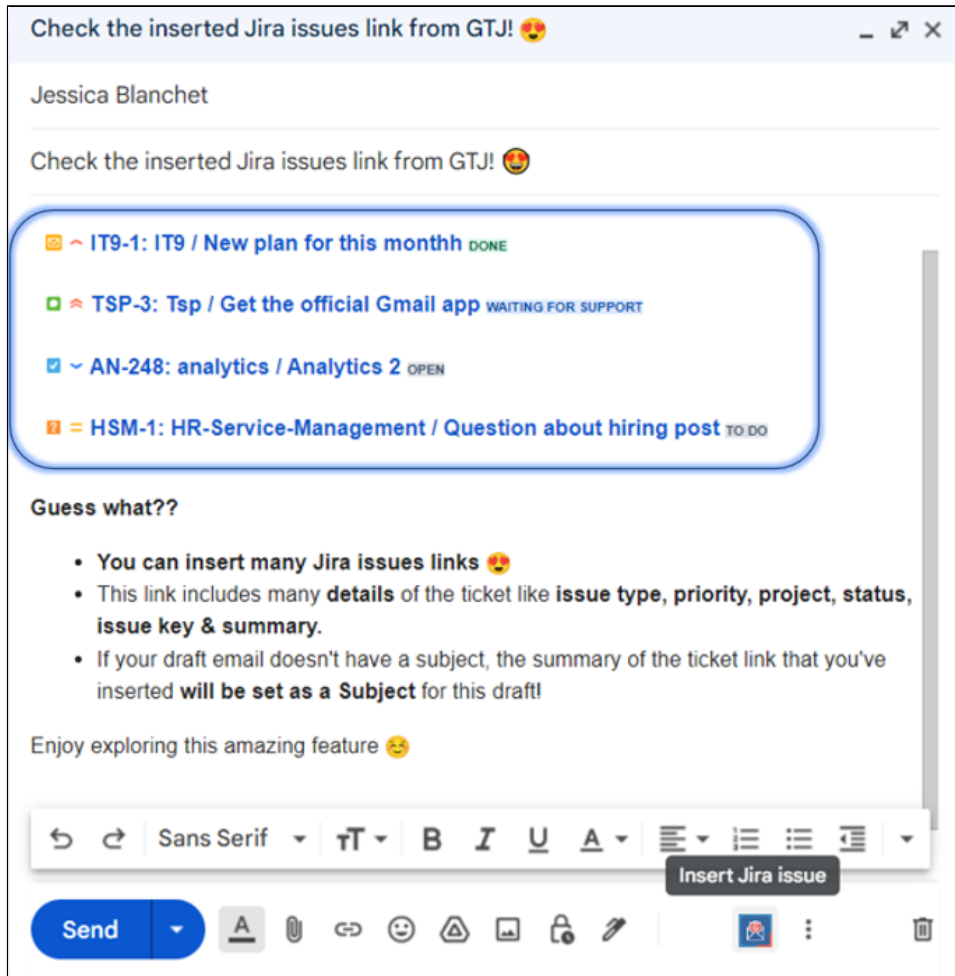
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Check the below screenshot for more details about the inserted issue link.



Once you're done, you'll have successfully inserted the Jira issue link into your draft email.

- [How to Link Jira Issues When Composing an Email](#)
- [How to Search and update Jira Issues](#)
- [How to Edit Jira Issues with GTJ Jira Connector \(Google Workspace Add-on\)](#)
- [How to Attach Files to Jira Tickets with GTJ Jira Connector \(Google Workspace Add-on\)](#)
- [How to Log Time with GTJ Jira Connector \(Google Workspace Add-on\)](#)
- [How to View Related Issues with GTJ Jira Connector \(Google Workspace Add-on\)](#)
- [How to Create New Issue with GTJ Jira Connector \(Google Workspace Add-on\)](#)
- [How to Add New Comment on Jira Issues with GTJ Jira Connector \(Google Workspace Add-on\)](#)